

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Rio Rancho's second Annual Action plan focuses on goals outlined in the City's 2023-2027 Consolidated Plan. Initiatives addressed in this plan include public facility improvement, housing, supportive housing, and public services for low-income residents living in the community.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

During the development of the Consolidated Plan, several priority needs were identified. Guidelines for addressing these priority needs over the five-year time period from 2023-2027 are summarized below:

- Housing Affordability – Rehabilitation of Existing Units, Financial Assistance to Homebuyers
- Public Infrastructure Reinvestment - Construct Public Infrastructure, Construct Repair Public Infrastructure
- Public Facility Reinvestment - Acquire Public Facilities, Construct Public Facilities, Rehabilitate Public Facilities
- Increase Capacity of Public Services - Services for the homeless and at-risk populations, Youth and childcare programs, Transportation for seniors and youth, Rental Housing Subsidies to prevent homelessness, Senior Services, Services for victims of domestic violence, dating violence, sexual assault, or stalking

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Each year, the City of Rio Rancho reports its progress in meeting the five-year and annual goals in the Consolidated Annual Performance Evaluation Report (CAPER). Listed below are some of the goals and accomplishments in the City's 2022 CAPER.

In the 2018-2022 Consolidated Plan, the City prioritized the needs of Rio Rancho's low-income population through increased access to public services, improvements to public facilities, and increasing the affordability of housing, with an emphasis on public facility improvement. The City leveraged its own resources and funds provided by CDBG to increase services and to improve facilities for the at-risk population of Rio Rancho. As outlined in the 2018-2022 Consolidated Plan and the 2017 AFFH Plan, ADA Ramp Remediation and Public Facility Improvements were the City of Rio Rancho's top funding priorities. These were accomplished through the City's ADA Ramp Remediation Project (Activity 255) in the Northern Meadows and Enchanted Hills neighborhoods, the Rio Rancho Sports Complex Little League Field 7 ADA Remediation (Activity 253) and the Haven House Security Wall Construction (Activity 254). Both the ADA Ramp Remediation Project (Activity 255) and the Haven House Security Wall Construction, (Activity 254) were completed in PY22. With the funding provided, 155 ramps were remediated to ADA compliance standards, and the project was completed before June 30, 2023. The City of Rio Rancho Sports Complex Little League Field 7 ADA Ramp Remediation project was not yet complete at the end of PY22, however, completion is anticipated in early PY23. The Haven House Security Wall (Activity 254) was completed in April of 2023 and has made a huge difference in the comfort level and peace of mind for the residents of the facility. Residents of the facility have expressed an increased feeling of safety since that wall project was completed.

The City utilized CDBG funds to accomplish public service objectives through programs facilitated by Sub-Recipients such as Haven House, Saint Felix Pantry, and Sandoval County Permanent Supportive Housing. These organizations provide services and support to victims of domestic violence, low income households, and people experiencing homelessness. Haven House Shelter Services (Activity 251) exceeded the service-goal stated in the PY 22 AAP by 27 clients. The 392 clients served by Haven House reflect the continued need to prioritize funding for programs serving Rio Rancho's victims of domestic violence. The public service goal established in the 2022 AAP for Saint Felix Pantry (325 beneficiaries) was not fully realized. Saint Felix Pantry's Homelessness Prevention project (Activity 251), served a total of 249 beneficiaries in PY22, however, 126 of those individuals benefited from PY21 funding and 123 persons benefitted by PY22 funding. Sandoval County Permanent Supportive Housing continued to provide supportive housing services to the homeless, however, they did not report any new intake clients and none of their existing clients exited the program. There are vouchers that have not yet been submitted for reimbursement due to clarification needed from the agency: Once those vouchers are processed, PY22 funds will be expended.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

All comments received from affected citizens, other public, private and non-profit agencies, and other interested parties are considered before the final draft of the Action Plan and any amendments or performance reports are submitted to HUD. City staff processes all comments received by: identifying the issue, documenting the comment/complaint, and describing the action taken by the City in

response. The 30-day public comment period for this draft of the 2024 Annual Action Plan began on May 29, 2024 and ended on June 27, 2024.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No public comments have been received for this plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

No public comments have been received for this plan.

7. Summary

Public participation for the Second Annual Action Plan was solicited in multiple ways. The CDBG funding application process and presentation of applications was advertised in the Rio Rancho Observer and Albuquerque Journal at least 14 days prior to the events. All meetings were open to the public and public participation was encouraged. The City publicly presented the 2024 Draft Action Plan on June 27, 2024 at a public hearing held prior to approval of the plan by the Governing Body. A public notice was published in the Rio Rancho Observer on May 23, 2024 advising the public that the 2024 Annual Action plan was available for review and public comment. The Plan was posted on the City’s website and at City Clerk’s office for the 30-day Public Comment Period. No public comments have been received for this plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	RIO RANCHO	
CDBG Administrator	RIO RANCHO	Financial Services Department
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The City of Rio Rancho is the lead agency for the development and administration of the Consolidated Plan and Annual Action Plan. The Accounting Division of the City of Rio Rancho’s Department of Financial Services provides oversight of grants funds allocated through the Community Development Block Grant (CDBG). The City has prepared the Consolidated Plan and Second-Year Action plan to provide a comprehensive a strategy to address community development, affordable housing, and homelessness needs with CDBG funds.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City works to assist in the continuation of needed services to low-to-moderate income persons. This includes working with public and assisted housing providers, as well as public service providers, to enhance coordination of all public service deliveries in Rio Rancho throughout the year.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The Albuquerque Housing Authority, Santa Fe Civic Housing Authority, and the Town of Bernalillo Housing Authority are the local the local public housing agencies serving Rio Rancho. These agencies provide data on tenant and housing choice voucher holder characteristics, waiting lists, and future plans for development. These agencies provided input during the charrette process.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Rio Rancho is a part of the New Mexico Balance of State Continuum of Care. The New Mexico Balance of State CoC’s mission is to offer comprehensive services, housing options, resources, funding, and advocacy to support homeless individuals and families. In consultation to develop this plan, the City of Rio Rancho consulted with the Continuum to gain access to all CoC data and an understanding of how the City and the CoC work together. Coordination between the City and the CoC ensures that CoC goals and the City’s Consolidated Plan priorities are integrated into the plan.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Rio Rancho is a member of the New Mexico Balance of State Continuum of Care. The City does not receive Emergency Solutions Grant funds and therefore does not need to develop performance standards or policies and procedures.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	City of Rio Rancho
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	All
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Coordinate charrette process with other agencies
2	Agency/Group/Organization	Albuquerque Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Ongoing relationship to provide services.
3	Agency/Group/Organization	BERNALILLO COUNTY HOUSING DEPT
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Ongoing relationship to provide services.
4	Agency/Group/Organization	SANTA FE CIVIC HOUSING AUTHORITY
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Ongoing relationship to provide services.

5	Agency/Group/Organization	Sandoval County Permanent Supportive Housing
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Ongoing relationship to provide services.
6	Agency/Group/Organization	Saint Felix Pantry
	Agency/Group/Organization Type	Nonprofit Organization
	What section of the Plan was addressed by Consultation?	Homelessness Prevention
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Ongoing relationship to provide services.
7	Agency/Group/Organization	Haven House
	Agency/Group/Organization Type	Nonprofit
	What section of the Plan was addressed by Consultation?	Homelessness Prevention
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Ongoing relationship to provide services.

Identify any Agency Types not consulted and provide rationale for not consulting

The City did not exclude any agency type or agency during this consolidated planning process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	New Mexico Coalition to End Homelessness	Homelessness Prevention
City of Rio Rancho Affordable Housing Plan	City of Rio Rancho	Market Analysis
City of Rio Rancho Comprehensive Plan	City of Rio Rancho	Market Analysis

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The City presented the first draft of the FY24-25 Annual Action Plan at a public hearing held just prior to the Governing Body meeting held on June 27, 2024. The 30-Day Public Comment Period was advertised in the Rio Rancho Observer and Albuquerque Journal on May 23, 2024. The published notices included contact information for individuals needing accommodations for a disability as well as the phone number for those seeking TTY services. The time, location, and purpose of the public meeting was advertised in the local newspaper prior to the meeting. The time and location of the meeting was selected specifically to allow increased access and encourage the largest number of working people to participate in the process. Notices were also posted in the City Clerk’s office to inform the public that the Action Plan was available for review and comment in the City of Rio Rancho Financial Services Department. The Public Comment Period ended June 27, 2024. After the annual award determination was received, the final draft of the FY24-25 Annual Action Plan was approved by the Governing Body at its next regularly scheduled meeting.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	5 applications received; 4 applications presented to CIPCAC	None	None	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Public Meeting	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	2 public meetings attended by City Staff, Staff representing Nonprofit agencies and members of CIPCAC	none	none	
3	Website Posting	Non-targeted/broad community	None	None	None	https://rrnm.gov
4	Public Hearing	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	None	None	None	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	470,571	0	0	470,571	1,411,713	CDBG funds will be used to accomplish activities related to Acquisition, Administration and Planning, Housing, Public Facility Improvements, and Public Services

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Rio Rancho will use a combination of public and private funding to carry out activities identified in this plan. During this Consolidated Plan period, the City will research opportunities to apply for additional funding streams which are consistent with the goals of the Consolidated Plan. Rio Rancho will continue to investigate other sources of funding that are consistent with the goals of the 2023-2027 Consolidated Plan by working with community partners and non-profit organizations to encourage leveraging of available funding sources and strengthen capacity building.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Rio Rancho plans to fund two public facility improvement projects in PY24. The Star Heights Skate Park Replacement Project will provide recreational activities for youth living in the Star Heights neighborhood. The improvements will be made on public land that the City of Rio Rancho currently owns. The service area where Star Heights Recreation Center is located is considered to be a low-income neighborhood with a service area LMI percentage of 47.47%. This percentage is above the Grantee Quartile Exception LMI percentage limit for Rio Rancho, which is 44.12% LMI and above.

The second public facility improvement project that will be funded in PY24 is the Safelight Blvd ADA Ramp Remediation Project. The city will remediate existing handicap ramps located on Safelight Blvd within the city's right of way. A total of 10 ramps are planned for remediation to current ADA standards.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Provide Funding to Support Public Service Programs	2023	2027	Non-Housing Community Development	Citywide	Increase Capacity of Public Services	CDBG: \$66,500	Public service activities other than Low/Moderate Income Housing Benefit: 250 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 47 Households Assisted
2	Acquire, Construct or Rehab. Public Facilities	2023	2027	Non-Housing Community Development		Public Infrastructure Improvements	CDBG: \$353,500	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3330 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Provide Administrative Structure	2023	2027	Planning and Administration	Citywide	Housing Affordability - Rehabilitation Housing Affordability - Homebuyer Assistance Public Infrastructure Improvements Public Facility Reinvestment Increase Capacity of Public Services	CDBG: \$50,571	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Provide Funding to Support Public Service Programs
	Goal Description	Haven House, Inc. Salary Support - Services provided to victims of domestic violence (250) (\$40,500.00), Sandoval County Permanent Supportive Housing - Services to chronically homeless disabled persons (47) (\$26,000.00).
2	Goal Name	Acquire, Construct or Rehab. Public Facilities
	Goal Description	Safelight Blvd ADA Ramp Remediation Project (10 Ramps remediated, approximately 1500 beneficiaries) (\$148,954.00), Star Heights Skate Park Replacement Project (1 facility, approximately 1830 beneficiaries) (\$204,546.00).

3	Goal Name	Provide Administrative Structure
	Goal Description	Planning and Administration of CDBG Entitlement

Projects

AP-35 Projects – 91.220(d)

Introduction

The City of Rio Rancho typically allocates funds throughout the entire City. Conversely, as need arises, special emphasis is placed on revitalization and redevelopment efforts geared toward specific low and moderate-income neighborhoods.

Projects

#	Project Name
1	Haven House, Inc. Salary Support
2	Sandoval County Permanent Supportive Housing
3	City of Rio Rancho Safelight Blvd ADA Ramp Remediation Project
4	City of Rio Rancho Star Heights Skate Park Replacement
5	City of Rio Rancho Planning and Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of Rio Rancho typically allocates grant funds throughout the City with efforts geared toward specific low and moderate-income communities.

Over the next year, the City of Rio Rancho will continue to provide CDBG funds to local nonprofits for the provision of public services to low and moderate-income households. The selection of agencies that serve the low-to-moderate income residents is done through a citywide advertisement by issuing a Request for Proposal (RFP). The Capital Improvement Plan Citizen Advisory Committee, (CIPCAC) recommended the CDBG funds to be distributed according to the priority needs that exist for the low-to-moderate income persons.

Due to HUD mandated spending caps, public service projects funding is limited. As a basis for the priority need to eliminate homelessness, the City will continue to provide program funds from CDBG to support non-profit agencies providing rental housing services to homeless persons and/or those at-risk of becoming homeless. Provision of services to victims of domestic violence, youth and their families will also remain a funding priority for the City.

AP-38 Project Summary
Project Summary Information

1	Project Name	Haven House, Inc. Salary Support
	Target Area	Citywide
	Goals Supported	Provide Funding to Support Public Service Programs
	Needs Addressed	Increase Capacity of Public Services
	Funding	CDBG: \$40,500
	Description	CDBG funds will be used to offset administrative costs by providing salary support for staff who provide shelter and services to Domestic Violence victims and their children. In addition to offering shelter beds, help victims achieve not only immediate safety but also the knowledge, skills and resources to move on with their daily lives.
	Target Date	12/31/2025
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 250 abuse victims and their children
	Location Description	Haven House, Inc.'s physical location is confidential. PO Box 15611, Rio Rancho, NM 87174
Planned Activities	CDBG funds will be used to offset administrative costs by providing salary support for staff who provide shelter and services to Domestic Violence victims and their children. In addition to offering shelter beds, help victims achieve not only immediate safety but also the knowledge, skills and resources to move on with their daily lives.	
2	Project Name	Sandoval County Permanent Supportive Housing
	Target Area	Citywide
	Goals Supported	Provide Funding to Support Public Service Programs
	Needs Addressed	Increase Capacity of Public Services
	Funding	CDBG: \$26,000
	Description	CDBG funds will be used to offset administrative costs by providing salary support for staff who provide long-term supportive housing assistance and comprehensive outreach, case management, and advocacy services to chronically disabled persons who are experiencing homelessness. In addition, the grant provides salary support for ongoing HUD-funded rental assistance to help persons exit homelessness by securing housing and providing support necessary for the participant to retain housing and successfully build self-sufficiency.

	Target Date	12/31/2025
	Estimate the number and type of families that will benefit from the proposed activities	There are currently 47 beneficiaries participating in the program
	Location Description	
	Planned Activities	CDBG funds will be used to offset administrative costs by providing salary support for staff who provide long-term supportive housing assistance and comprehensive outreach, case management, and advocacy services to chronically disabled persons who are experiencing homelessness. In addition, the grant provides salary support for ongoing HUD-funded rental assistance to help persons exit homelessness by securing housing and providing support necessary for the participant to retain housing and successfully build self-sufficiency.
3	Project Name	City of Rio Rancho Safelight Blvd ADA Ramp Remediation Project
	Target Area	Citywide
	Goals Supported	Acquire, Construct or Rehab. Public Facilities
	Needs Addressed	Public Infrastructure Improvements
	Funding	CDBG: \$148,954
	Description	The City of Rio Rancho Safelight Blvd ADA Ramp Remediation Project located on Safelight Blvd near Fulcrum Way will include full reconstruction of approximately 10 existing curb ramps to meet current ADA standards as identified in the 2019 ADA Transition plan.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	This area of Rio Rancho is rapidly developing with new single family homes and multi-family apartment structures. The current estimate of families that will benefit from this project is approximately 1500, however this number will increase in the very near future.
	Location Description	Safelight corridor connects surrounding neighborhoods to Fulcrum Way which provides access to multiple medical, financial, and shopping facilities
	Planned Activities	
4	Project Name	City of Rio Rancho Star Heights Skate Park Replacement
	Target Area	
	Goals Supported	Acquire, Construct or Rehab. Public Facilities

	Needs Addressed	Public Infrastructure Improvements
	Funding	CDBG: \$204,546
	Description	This project will replace the existing skate park located at Star Heights Recreation Center located at 800 Polaris, Rio Rancho, NM 87124 and will benefit approximately 1830 residents who live in the Star Heights Neighborhood area.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	There are approximately 1830 residents in the Star Heights Neighborhood area. The Star Heights Recreation Center serves over 1200 children per year, providing recreational activities year round.
	Location Description	The Star Heights Recreation Center is located in Census Tract 107.12 Block 4
	Planned Activities	The Star Heights Skate Park Replacement project will replace/construct the complete skate park system of eleven skate features, in the 13,000 square foot skate park area at Star Heights Park with a new metal, thirteen skate feature, anti-vandal system.
5	Project Name	City of Rio Rancho Planning and Administration
	Target Area	Citywide
	Goals Supported	Provide Administrative Structure
	Needs Addressed	Housing Affordability - Rehabilitation Housing Affordability - Homebuyer Assistance Public Infrastructure Improvements Public Facility Reinvestment Increase Capacity of Public Services
	Funding	CDBG: \$50,571
	Description	Planning and Administration of CDBG Entitlement Grant
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	3200 Civic Center Circle NE, Rio Rancho, NM 87124
	Planned Activities	Planning and Administration of CDBG Entitlement Grant

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Public facility improvement projects are planned in areas of the city that have been designated as limited clientele. Public service activities are provided to those beneficiaries that qualify as low to moderate income. Those services include the following:

- rehabilitation of existing units,
 - rental assistance,
 - financial assistance to home buyers,
 - general public facilities and improvements,
 - neighborhood facilities including ADA improvements,
 - parks, recreational facilities including ADA improvements,
 - youth services,
 - services to persons with disabilities,
 - services to victims of domestic violence,
 - services to the homeless,
 - general public services

Geographic Distribution

Target Area	Percentage of Funds
Citywide	58

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Typically CDBG funding benefits residents city wide. Public Facility improvements are made as needed utilizing CDBG funds, if the facility is located in a specific qualifying target area.

Discussion

The need for assistance is not limited to the LMI Census Tracts, since the need is spread throughout the City. The majority of the services and benefits to be provided via funded projects will be provided citywide and will cover beneficiaries known under the CDBG program as limited clientele, such as persons with disabilities, homeless persons, and victims of domestic violence. In Program Year 2024, CDBG will fund the Star Heights Skate Park which is located in a target area that has been designated as a low-to-moderate income area, where the percentage of low-to-moderate income families is at 47.47. The City of Rio Rancho qualifies for the Quartile Method exemption, which allows the city to fund

target areas that are 44.12% low-to-moderate income areas.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The focus for Program Year 2024 will be low-income families and underserved populations such as veteran families, single parent head of households, seniors, homelessness, and near-homeless populations within the City of Rio Rancho. The City will continue to fund projects specific to housing and supportive housing needs of homeless and near homeless populations. Home ownership assistance continues to be a goal that are being funded from prior year allocations.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	47
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	47

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Homelessness prevention is a high priority and a strategic goal. The City will continue to provide funding to Sandoval County Permanent Supportive Housing Program. St. Felix Pantry offers utility, mortgage, and rental payment-assistance to at-risk individuals across Rio Rancho. The Sandoval County Permanent Supportive Housing Program provides supportive housing rental assistance coupled with comprehensive case management, service coordination and advocacy services to chronically disabled persons, and their immediate family members, who are experiencing homelessness. They provide their participants the motivation and means to thrive, not merely survive, to achieve greater self-sufficiency, and to claim their places as positive, engaged members of the communities in which they live.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Rio Rancho does not have a Public Housing Authority. The Town of Bernalillo has historically served the needs of Section 8 Voucher rental assistance for Rio Rancho. In 2012, Santa Fe Civic Housing Authority (SFCHA) took over the responsibility of the Choice Voucher Program from the Town of Bernalillo Public Housing Authority. In addition, SFCHA manages vouchers that were “ported” to Rio Rancho but were originally designated by HUD to other authorities. This program assists very low-income families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market. Since housing assistance is provided on behalf of the family or individual, participants are able to find their own housing, including single-family homes, townhouses and apartments. The participant is free to choose any housing that meets the requirements of the program and is not limited to units located in subsidized housing projects. A family that is issued a housing voucher is responsible for finding a suitable housing unit of the family's choice where the owner agrees to rent under the program. This unit may include the family's present residence. Rental units must meet minimum standards of health and safety. A housing subsidy is paid to the property owner directly by the Housing Authority on behalf of the participating family. The family then pays the difference between the actual rent charged by the property owner and the amount subsidized by the program. The City of Rio Rancho has a written Memorandum of Understanding (MOU) with Albuquerque Housing Authority, and Bernalillo County Housing Authority to be the second and third Housing Authority to serve Rio Rancho. Rio Rancho citizens have the option to contact any of the three housing authorities.

Actions planned during the next year to address the needs to public housing

The CDBG office, in cooperation with other City departments, completed a Housing Needs Survey to determine the needs for public housing and fair housing. The study was instrumental in developing the Affordable Housing Plan. The draft is in the process of being approved by NM MFA. Once final approval is received from MFA, the city will be able to pass enabling legislation resulting in the Affordable Housing Ordinance (AHO). Passing the AHO is anticipated to take place sometime in PY24.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable since there are no public housing units located within the City limits.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

In the event that one of the participating Housing Authorities becomes troubled, beneficiaries would be

referred to one of the other participating agencies.

Discussion

The City of Rio Rancho does not have a Public Housing Authority. The Town of Bernalillo has historically served the needs of Section 8 Voucher rental assistance for Rio Rancho. In 2012, Santa Fe Civic Housing Authority (SFCHA) took over the responsibility of Choice Voucher Program from the Town of Bernalillo Public Housing Authority. In addition, SFCHA manages vouchers that were “ported” to Rio Rancho but were originally designated by HUD to other authorities. The City of Rio Rancho has a written Memorandum of Understanding (MOU) with Albuquerque Housing Authority, and Bernalillo County Housing Authority to be the second and third Housing Authority to serve Rio Rancho.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Rio Rancho one-year goals and actions include Homeless Prevention and General Public Service for reducing and ending homelessness. The following strategies will be used by the City to address and prevent individuals, families and unaccompanied youth from becoming homeless:

The City will continue to support Saint Felix Pantry who provides homeless prevention through emergency rental/mortgage assistance, clothing, food assistance and referral services for homeless and indigent, including families with children, veterans, chronically homeless, and youth.

The City will continue to support and fund Sandoval County Permanent Supportive Housing, who provides homeless prevention through supportive housing rental assistance coupled with comprehensive case management, service coordination and advocacy services to chronically disabled persons and immediate family members.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City, through funds received from CDBG, funds St. Felix Pantry, Haven House, and Sandoval County Permanent Supportive Housing to mitigate homelessness through food subsidy, utility assistance, mortgage/rent assistance, and support to reach self-sufficiency.

Collaboration with agencies to assess homeless needs, especially unsheltered:

The New Mexico Coalition to End Homelessness provides a tracking system, Homeless Management Information System (HMIS), to help quantify the need and provide specific data reporting elements to U.S. Department of Housing and Urban Development (HUD). However, Staff reported that the actual number of homeless might potentially be much greater, in Sandoval County and Rio Rancho. Specifically, homeless people who elect not to use the services, will not be counted, which further reduces the accurate number of homeless in need. Additionally, inaccuracy occurs when non-profit agencies choose not to participate in reporting to the HMIS due to the additional data entry burden.

Catholic Charities provides HUD funded rental assistance with comprehensive case management for single parent households for up to 24 months. In addition, provides a limited homeless prevention program, providing 3-6 months of rental assistance.

NMHELP offers emergency assistance, on the job training, work experience, training related support services, classroom training, specialized training, supportive housing, child and adult care food program,

OLAO program (daycare), Foster Grandparent and Senior Companion programs, and a variety of other trainings such as financial literacy, job readiness, pesticide training, and tractor safety. Also, offered are youth programs such as WIOA and of course the HELP program. However, not all of these services are offered by the agency in the Sandoval county area.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City has used CDBG funds to provide transitional housing services to the homeless and emergency shelter to the victims of domestic violence in the past. The City of Rio Rancho does not currently have any type of shelter for homeless individuals and families. The City provides funding to the Sandoval County Permanent Supportive Housing Program to provide an on-going program for residents of Rio Rancho who are homeless or at risk of become homeless. The City will continue to fund Haven House, Inc. to provide shelter services to victims of domestic violence and their families.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Rio Rancho is not a recipient of Homelessness Prevention and Rapid Re-Housing Program or the Emergency Solutions Grants (ESG) Program.

The City of Rio Rancho one-year goals and actions include Homeless Prevention and General Public Service for helping make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

New Mexico Coalition to End Homelessness reported the lack of emergency shelters in Rio Rancho and Sandoval County as whole. In addition, there is a significant lack of resources for unaccompanied youth.

The following strategies will be used by the City to address helping homeless persons, especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth:

Continue to support Sandoval County Permanent Supportive Housing provides support for chronically homeless individuals with disabilities and their families.

Helping low-income individuals and families avoid becoming homeless, especially extremely

low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City of Rio Rancho one-year goals and actions include Homeless Prevention and General Public Service for helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are being discharged from publicly funded institutions and systems of care.

The following strategies will be used by the City to address helping low-income individuals and families avoid becoming homeless:

The Sandoval County Permanent Supportive Housing Program to provide services including housing access assistance to participants in attempt to identify suitable housing units, establish relationships through acting as a liaison with landlords, conduct periodic home safety inspections prior to move-in, and payment of move-in deposits and monthly rental assistance. They also provide client-centered, strength-based case management services which focus on facilitating participants' abilities to retain stable housing and increase self-sufficiency by connecting participants to mainstream services and benefits for which they may be eligible and encourage participation in treatment services and activities such as secondary education, vocational rehabilitation and financial literacy training.

The City continues to support St Felix Pantry in its homelessness prevention program to provide families with emergency resources to enable them to have the time necessary to acquire funds needed to prevent homelessness by providing rental deposits and emergency rental and mortgage assistance.

Discussion

The City has used CDBG funds to provide transitional housing services to the homeless and emergency shelter to the victims of domestic violence in the past. The City of Rio Rancho does not currently have any type of shelter for homeless individuals and families; the City provides funding to the Sandoval County Permanent Supportive Housing Program to provide an on-going program for residents of Rio Rancho who are disabled and homeless or at risk of become homeless. The City will continue to fund Haven House, Inc. to provide shelter services to victims of domestic violence and their families.

The housing need for those who are not homeless but require supportive housing, including the elderly, frail elderly, persons with disabilities, persons with alcohol or other drug addiction, persons with HIV/AIDS and their families, and public housing residents is significant. Homelessness and vagrancy are not always transparent in Rio Rancho as in other cities; even more so with special needs cohort. 20% of Rio Rancho households are experiencing a cost burden and 14% are experiencing a severe cost

burden. Anecdotally, special need cohort may require additional support, which takes away their ability to contribute towards housing or alternatively have enough to pay housing but leaves even less for medication, food, and other daily needs.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

As stated in the Consolidated Plan, the City of Rio Rancho has created zoning ordinances, subdivision review and impact fees, design standards and building codes to protect the health, safety and welfare of its citizens. This protection may well affect affordable housing, as well as community and economic development. These regulations may significantly affect the location and type of housing and business investments, especially within the housing industry. With the soon-to-be approved Affordable Housing Ordinance, the city will be able to more effectively impact the availability of affordability of housing within the City of Rio Rancho.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Barriers to affordable housing are both governmental and non-governmental. Governmental barriers include land use controls, entitlement processing fees and building codes. Land use controls are necessary to ensure orderly and appropriate development and growth in the City. Fees and public improvement are usually required as part of land development and entitlement processing to ensure an adequate supply of infrastructure, parks, and schools to serve the development. To facilitate the development of affordable housing, the City may consider waiving fees or assisting developers in locating resources to fund affordable housing in the future, as well as attempt at establishing inclusionary zoning and/or the development of a Housing Trust Fund. Since building and housing codes are implemented to ensure the safety of housing residents, it is unlikely that the city will waive building or housing codes as a method of increasing affordability. In attempt to remove or ameliorate barriers to affordable housing, the City will take actions to address barriers, as appropriate, taking into consideration available resources and policies. Principal policies relating to affordable housing are found in the Population and Housing Element of the City's 2010 Comprehensive Plan, as amended. The City's Governing Body relies on the Comprehensive Plan to make decisions concerning zoning changes and land use approvals.

Discussion:

City staff reviews city ordinances, building codes, fees and charges, land use controls, etc. on an on-going basis. The City completed a Housing Needs Survey in 2023. The data made available through the survey is being compiled and will be used for the development of the Affordable Housing Ordinance; approval to take place in 2024. All changes must be reviewed and recommended by the Planning and Zoning Commission prior to any changes being presented to the Governing Body; the Governing Body must give final approval to any changes or new ordinances.

AP-85 Other Actions – 91.220(k)

Introduction:

Rio Rancho’s Consolidated Plan is imperative to long-term compliance to achieve the goals and objectives set out in the Plan. Every effort is made to comply with the Plan, which serves as a basis for community development decisions for the best short and long-term needs of the community. The City consults with housing, economic development and other nonprofit service providers to provide and implement services set out in the Plan.

Actions planned to address obstacles to meeting underserved needs

The City of Rio Rancho is dedicated to providing safe accessibility for our senior and disabled population. Various projects throughout the City will receive a sidewalk enhancement to comply with ADA standards including major centers and recreational facilities.

Unfortunately, limited funding continues to pose a barrier to providing necessary assistance to all low-income persons in need. Due to HUD threshold restrictions on public service projects, the City has not been able to fully fund all applicants at the requested level. However, with the funding that is awarded through CDBG, the City has been able to address some needs established for disabled persons, homeless persons, and the overall low-income population of Rio Rancho.

Actions planned to foster and maintain affordable housing

The Rio Rancho Housing Opportunities Program offered by the City will continue to provide down payment assistance to first-time homebuyers. No-interest loans assist with the acquisition of newly constructed or existing homes, and are secured with a second mortgage. If the homeowner remains in the home for five years, the City files a Release of Lien with the Sandoval County Clerk’s Office, and the funds are treated as a grant. If the home is sold or otherwise transferred within the first five years, the loan is repaid. This project is funded with existing DPA project funds in a previous plan year.

Additionally, through the approval of the Affordable Housing Ordinance in PY24, the city will address the availability of affordable housing in Rio Rancho and will work to increase affordable housing for those in need

Actions planned to reduce lead-based paint hazards

The definition of a lead-based paint hazard as stated in Section 1004 of the Residential Lead-Based Paint Hazard Reduction Act of 1992 is “any condition that causes exposure to lead from lead-contaminated dust, lead-contaminated soil, lead-contaminated paint that is deteriorated or present in accessible surfaces, friction surfaces, or impact surfaces that would result in adverse human health effects as

established by the appropriate Federal agency.”

According to the New Mexico Department of Health, homes built before 1950 pose highest threat: there are 764 homes in Rio Rancho built before 1950. For many reasons, lead-based paint is typically not an issue in New Mexico. Historically, homes were covered with mortar and plaster or stucco, not paint. Further, paint containing lead was more expensive than non-lead paint. Due to the nature of structures and the overall poverty of New Mexico, most homeowners were not able to afford lead paint.

When a homebuyer purchases an existing home through the City’s Down Payment Assistance Program, they are given a lead-based paint disclosure form that must be signed. If a home is purchased that was built before 1978, the EPA lead-based paint pamphlet entitled “Protect Your Family from Lead in Your Home” is also given to the homeowner. The homebuyer must also sign a series of forms acknowledging they were informed of the lead-based paint issue.

Actions planned to reduce the number of poverty-level families

Anti-poverty efforts are encompassed in the Economic Development Element goals, policies and actions. Following are some of the goals, policies and actions included in the Economic Development Element:

1) Goals: a) Create jobs; b) Retain jobs; c) Enhance the tax base; d) Improve the quality of life; and e) Expand the economic base of Rio Rancho;

2) Policies: a) Proactively support the economic development allies currently providing services applicable to the Entrepreneurship and Small Business Development Tactic; b) Explore opportunities to enhance internships, mentoring programs and expand educational linkages within the community; and c) Consider seeking the adoption of an economic development tax to be utilized for low interest loans for rehabilitation projects;

3) Actions: a) Evaluate ways for the City to increase resident access to the arts, culture and quality of life enhancements; b) Establish Redevelopment Support Program; and c) Establish a targeted, proactive, economic base business recruitment initiative.

Actions planned to develop institutional structure

The City has adopted the Infrastructure Capital Improvement Plan (ICIP) for Fiscal Years 2024–2029. This ICIP plan reflects the collective efforts of several City departments and various levels of management and staff and is intended to be a planning document and financial management tool that projects the capital needs and priorities of the City while identifying future financing requirements over the planning period. The ICIP is reviewed and updated each fiscal year.

The City of Rio Rancho’s strategy for overcoming gaps in the institutional structure and service delivery system to carry out and address priority needs is to maintain a high level of communication between the

City and the Non-Profit Service Providers within the community. Through a higher level of communication, it is believed that funds made available through the CDBG Entitlement Grant will benefit more people within the community with the greatest level of need without duplication of service.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Rio Rancho plans to enhance coordination between public and private housing and social service agencies with continued support the Chamber of Commerce Nonprofit Alliance (NPA) that works to support our local nonprofits. This initiative seeks to develop and strengthen partnerships among the nonprofit, private and public sectors in order to help improve quality of life in the area. The NPA strives to raise awareness of the economic impact, needs and values of local non-profit organizations.

With respect to economic development, Rio Rancho supports and works with the Sandoval Economic Alliance (SEA) to enhance coordination with private industry, businesses, developers, and social services agencies. Sandoval Economic Alliance (SEA) is a private, not-for-profit economic development corporation established to strengthen and diversify the economic base of Rio Rancho and Sandoval County, New Mexico. SEA provides a broad range of free and confidential services to businesses and industries considering new locations for expansion, relocation, or consolidation. Corporation services include identifying available sites and facilities, accessing applicable local and statewide business support and incentive programs, and economic and workforce research. SEA also assists existing Sandoval County and Rio Rancho companies through our Retention and Expansion program, called CORE.

Discussion:

The City requires quarterly progress and financial reports from all Sub-recipients of CDBG funding that mandate adherence to specific program requirements. In addition to quarterly reports, programs are monitored through site visits, file audits and management of fiscal functions inherent in contract administration. By requiring quarterly reporting, the City is able to determine if the Sub-recipients are utilizing funds on a timely basis.

All site visits include meeting with staff, discussing current projects, evaluating the efficacy of the sub recipient's performance and adherence to the scope of services in the Sub recipient Agreement. Within the application, the City requires all sub recipients to provide documentation of Articles of Incorporation, current Bylaws, list of current Board of Directors, authorization letter to request funds, designation of authorized official, organizational charts, resumes of Chief Administrator and Chief Financial Officer, copy of most recent financial statement and audit, documentation of compliance with national objectives, and conflict of interest certification.

Each sub recipient's quarterly reports require the organization or agency to document the number of

clients they have served based upon race, ethnicity, gender, age (elderly), income and female-head-of-household. This information in turn is used to fulfill reporting requirements to HUD.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The City of Rio Rancho does not administer projects that produce program income. We do not have section 108 loans or income from float-funded activities.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

